



Make working for
The City work for you.



Operations and Maintenance Supervisor, Drinking Water Distribution (DWD)

If you are committed to public service, enjoy collaborating with others, share our values and have a desire to learn and grow, join [The City of Calgary](#). City employees deliver the services, run the programs and operate the facilities which make a difference in our community. We support work-life balance, promote physical and psychological safety, and offer competitive wages, pensions, and [benefits](#). Together we make Calgary a great place to make a living, a great place to make a life.

The City is committed to fostering a respectful, inclusive and equitable workplace which is representative of the community we serve. We welcome those who have demonstrated a commitment to upholding the values of equity, diversity, inclusion, anti-racism and reconciliation. Applications are encouraged from members of groups that are historically disadvantaged and underrepresented. Accommodations are available during the hiring process, upon request.

You are a collaborative leader with a strong work ethic, a passion for public service and the ability to lead, motivate and direct your staff during times of change and uncertainty. Your leadership style is collaborative and inclusive, and you will contribute to building a strong culture of safety and respect.

As the Operations and Maintenance Supervisor, you will direct field operations crews, ensure work is coordinated across utilities or divisions, develop work plans, manage the performance of staff, oversee field inspections, investigate safety incidents, and manage the budget. The success of your team relies on your abilities to engage, develop, and coach them and to create a line of sight that links their results with the division's contributions to the departmental objectives and Council priorities. Primary duties include:

- Direct the activities of staff during both emergency and scheduled work including plan, schedule, supervise and coordinate staff, tools, equipment, and materials.
- Provide guidance related to worksite safety, job approach, regulatory compliance and general quality assurance and participate in special projects as directed by the Leader and business needs.
- Participate in the creation of annual and long term business plans which support current and future operations that are financially sustainable and in line with Council directives.
- Establish and implement operational business plan objectives, strategies, and actions.
- Develop, track, and report on related performance measures through the business planning mechanisms.

Qualifications

- A high school diploma or equivalent (e.g., GED) and Level II Water Distribution Operators certification from Alberta Environment and Parks (AEP) (or provincial equivalent) and at least 8 years of experience in a supervisory role; OR
- A 2 year diploma and Level II Water Distribution Operators certification from AEP (or provincial equivalent) with at least 3 years of experience in a supervisory role; OR
- A Level III Water Distribution Operators certification from AEP (or provincial equivalent) and at least 4 years of experience in a supervisory role.
- A valid class 5 driver's license and the use of a personal vehicle for business use is required.
- You have exceptional communication skills accompanied by strong customer focus.
- You also have well developed problem solving abilities and analytical skills.
- Equivalent combinations of experience and education may be considered.

Pre-employment Requirements

- Successful applicants must provide proof of qualifications.

Union: Exempt
Position Type: 1 Permanent
Compensation: Level D \$72, 674 – 108, 190 per annum
Hours of work: Non-standard 40 hour work week
Audience: Internal/External

Business Unit: Water Services
Location: 651 25 Avenue SE
Days of Work: This position works a 4 day work week.
Apply By: December 12, 2023
Job ID #: 308701

Apply online at www.calgary.ca/careers